

# TENANCY APPLICATION FORM

**IMPORTANT:** This information will be used to apply for references. It is vital that you return this form as soon as possible in order for us to obtain references before you move in. Please provide telephone and fax/email wherever possible.

## PROPERTY

<b>Title:</b>	<b>First Name:</b>	<b>Surname:</b>
Mobile No:	Email:	
D.O.B:	Nationality:	
N.I No:	Working Visa: Y / N / NA visa expiry date?	
Do you have any pets / children?		Do you have any holidays planned before the start date?
Please Provide copies of your <b>PASSPORT</b> and <b>VALID UK WORKING VISA</b> (where applicable)		

CURRENT ADDRESS YOU ARE LEAVING	LANDLORD REFERENCE
	Name:
PostCode:	Address:
Rent PCM: £	PostCode:
Length at Property:	Telephone No:
Reason for Leaving:	Email:

BANK REFERENCE	CHARACTER REFERENCE
Bank Name:	Name:
Sort Code:	Telephone No:
A/c No:	Fax:
A/c Name:	Email:

Please Note: we will require your last three months bank statements as part of your referencing process.

## EMPLOYMENT/ACCOUNTANT REFERENCE/COLLEGE

Company / University Name:	
Company Address:	PostCode:
Contact at Company:	Contact Position:
Contact Telephone:	Contact Fax/Email:
Job Title / Course You Are Taking:	Length of Employment / Course:
Is Your Position: Permanent / Part Time / Self Employed / Contracting (please circle applicable)	
If Contracting When Did Contract Start?	When Does Contract End?
Basic Annual Salary: £	Has Your Work Probation Period Ended? Y / N

## NEXT OF KIN / GUARANTOR

Name:		
Address:	PostCode:	
Relationship:	Profession:	Annual Salary: £
Telephone No:	Email:	

**In accordance with the Data Protection Act, I hereby authorise any of the persons named above so supply Black Katz with any personal/financial information they may request in relation to my application for this tenancy and allow Black Katz to show my references to the landlord**

**SIGNED:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_